**Willard Community Center**

**Board meeting minutes from March 23, 2015**

**Members present:** Irene Williams, Emily Martin, Justin Pflanz, Cari Robinson, Cole Pomeroy, and Casey Pflanz via conference call.

**Others present:** Sarah Reinke, Janelle Soderling and Lyle Wheeler

**Not present:**  Kassy Knudson, Mollie Mertens, Patrick Ridder, and Mary Wenzl

1.)    Board chair, Ms. Williams, called the meeting to order at 5:40pm

2.)   Ms. Williams deferred the motion to approve the consent agenda since we did not have a quorum.

3.)    Ms. Williams introduced Mr. Lyle Wheeler to the group. His daughters are participants of the Willard Child Care Programs and he lives in the neighborhood. He came to us through Leadership Lincoln and is very interested in the Willard Board. He is a second year law student at UNL and will graduate in 2016. He currently is serving as a law clerk for Wolfe, Snowden, Hurd, Luers & Ahl. He was familiar with the center and had provided a bio for the board. He is very interested in participating as a board member for Willard.

4.)     Ms. Williams gave a brief update on the Fund Raising Committee and told the group that there are several grants and personal asks currently in the works.

5.)   Ms. Williams informed the group of the near completion of the updated Employee Handbook. Another addition that needs to be included is a section for Workers Comp and Unemployment Insurance. Mr. Pflanz and Ms. Williams have done a fantastic job of completing the Handbook and it will be ready for staff very soon.

Mr. Casey Planz joined the meeting via phone.

Ms. Williams asked for a motion to move into Executive Session. Ms. Robinson made the motion and Mr. Pflanz seconded.

Mr. Lyle Wheeler was dismissed from the meeting.

Ms. Janelle Soderling and Ms. Sarah Reinke were asked to stay to update the board on various items of confidential nature to Willard. Once updates were given, Ms. Soderling and Ms. Reinke were asked to leave the meeting.

The board continued business since there was now a quorum, and voted on the following matters:

Mr. Justin Pflanz made the motion to approve consent agenda and Ms. Robinson seconded the motion.  Motion passed unanimously.

Ms. Robinson made the motion to add Mr. Lyle Wheeler as a new board member and Mr. Pomeroy seconded the motion. A discussion followed whether we had to wait until annual board meeting but since we are not at capacity as far as board members, we do not have to wait. Motion passed unanimously.

The last item discussed was the compensation for Executive Director. Ms. Williams had pulled 990 information of other comparable not for profits. This meets the intermediate sanctions testing required by not for profits.

Meeting was adjourned at 7:00 pm

The next board meeting will be our Annual Meeting and it will be held on April 27, 2015.