**Weekly Field Trip Schedule**

- **Monday:** Pre-K
- **Tuesday:** Preschool
- **K-1:** Wednesday
- **2-3:** Thursday
- **4-8:** Friday

See field trip calendar for dates and times and other important information. Preschool and pre-K will have their own calendars.

**Weekly Swim Schedule**

- **K-2:** Tuesdays & Thursdays @ Belmont Pool
- **3-8:** Wednesdays & Fridays @ Woods Pool

Preschool & Pre-K will not be swimming, but will have scheduled water days.

*The first week of swimming will be the week of June 5th.*

**Required to Swim**

- Clean Towel
- Clean Swim Suit
- Sandals

*May need to bring tennis shoes if needed on field trip.

*Your child is encouraged to bring a swim bag to keep their things together and a water bottle.*

**Policy Reminders**

- **Authorized Pick-Up:** anyone who picks up a child that we do not recognize will be asked to show an ID to our staff. This is to ensure your child’s safety. If someone other than the designated person will be picking up your child, it is vital that you let the Willard staff know.

- Transportation Safety: to comply with the regulations, all children 8 and under will only be transported if they are in a car or booster seat. Willard will provide car and booster seats.

- **Late Pick-Up:** your child will need to be picked up from Willard when the program closes per licensing regulations.
  - School Age by 6:00 PM
  - Preschool/Pre-k by 5:30 PM

Late fees will occur; $5 per 5 minutes per child after closing time. Payments must be paid in cash by the following day, or your child may not return.

- We are requesting that NO ELECTRONICS or toys are brought to Willard. We feel strongly that your child can be actively engaged in other activities. If a child brings electronics, the staff will take them until the child is picked up. Please understand that we are not liable for any items brought to the sites. We understand that children may have cell phones with them for emergency purposes.

- As a reminder, your child’s group this summer will be the grade they just completed. We will direct you where to go the first day your child attends. This will be their group and room the entire summer.

- We encourage your child to bring a water bottle with their name each day. We will spend a lot of time outside.

- Please consider donating a box of band-aids and Kleenex if you can. Other donations are always welcome too!

**Hours of Operation**

- **School Age:** 6:30 AM-6:00 PM
- **Preschool/Pre-k:** 6:30 AM-5:30 PM

**First Day of Care**

- **Wednesday, May 31st**

**Closure Dates**

- May 26th, 29th, 30th
- June 19th
- July 4th
- August 10th, 11th

**Get Info:**

Address: 1245 S. Folsom Street Lincoln, NE 68522
Phone: 402-475-0805
Willard Pre-k location 402-525-1556 (1030 West 'Q' Street)
Website: www.willardcommunitycenter.org
WILLARDCOMMUNITYCENTER.ORG
Program Director: Tabitha Love
tabithal@willardcommunitycenter.org
Assistant Program Director: Kaylee Ohmart
kayleeo@willardcommunitycenter.org
FIELD TRIPS

Unless noted otherwise on the calendar, field trips are from 9:30 AM - 12:00 PM AND Vans leave by 9:00 AM. Please pay close attention to the field trip calendar. Your child may need to wear or bring specific items for participation.

Children must be at Willard when the vans leave; check your field trip calendar for departure times.

Parents cannot drop off or pick up at swimming or field trips locations, unless there is an emergency and parents/guardians have contacted Willard administration.

Field Trip Calendars

The 2023 summer field trips calendar for school-age children will be on Willard’s website, and paper copies will be available at reception.

Pre-K & Preschool kids will receive theirs on-site the first day of the summer.

Sunscreen

Sunscreen will be provided by Willard unless you provide your child with their own. (We apply at least SPF 30.)

SWIMMING

(School-Age participants Only)

Vans will leave for swimming right after lunch and will return to Willard Community Center by 4:00 pm. Please plan your time to pick up your child(ren) according to the swim and field trip schedule. Willard Community Center will not release your child(ren) at the field trip site. You must pick up at Willard Community Center unless there is an emergency and parents/guardians have contacted Willard administration.

- From 12:45 PM - 3:30 PM (Return by 4 PM)
- Weather permitting, including any heat advisory.
- We will work with Lincoln Parks & Rec to follow all health guidelines.
- Your child must arrive with swim gear & towel for each swim day.
- Towels will not be provided.
- Please consider having your child bring a bag for swim days to help transport shoes, towels, etc.
- Children are not permitted to bring lifejackets/floaties per Lincoln Parks & Rec.

Payment Information

BRIGHTWHEEL:

WILLARD COMMUNITY CENTER UTILIZES THE CHILD CARE SOFTWARE APPLICATION CALLED BRIGHTWHEEL. WHEN YOU SIGN YOUR CHILD(REN) UP IN ANY OF THE WILLARD PROGRAMS, YOUR CHILD(REN) IS/ARE ADDED TO OUR SYSTEM. PARENTS/GUARDIANS WILL BE ADDED VIA THEIR EMAIL ADDRESSES AND PHONE NUMBERS.

NOTIFICATIONS TO PARENTS WILL BE MADE THROUGH THE BRIGHTWHEEL APP.

CHARGES TO YOUR CHILD’S ACCOUNT WILL BE MADE THROUGH THE APP.

DURING THE SUMMER, THE ACCOUNT WILL BE CHARGED ONE WEEK IN THE REAR AFTER THEIR ATTENDANCE HAS BEEN TRACKED FOR THE PREVIOUS WEEK.

PAYMENTS CAN BE MADE THROUGH BRIGHTWHEEL OR PAYPAL, VENMO, CASH, AND CHECKS IF MORE THAN ONE CHILD ATTENDS A WILLARD PROGRAM, EACH CHILD WILL HAVE A SEPARATE BRIGHTWHEEL ACCOUNT.

Summer Wrap-Around Program

School-Age Summer Happenings At Willard

Garden Club
Tuesdays and Thursdays in June

Summer Reading Program
TBD

Presentations
Pollinating Insects 6/5
LPS Officer 6/12
Dreamcatchers 6/20
Indian Center- Rain Dance 6/26
Nebraska History Museum 7/10, 7/24, 7/31
Wildlife Encounters 7/24
LES 08/01

LUNCH

All lunches will need to be provided by parents and follow healthy eating habits. We ask that K-8th grade families please put an ice pack in your child’s lunch bag, as we will not have enough space in the refrigerators.

Mealtimes may vary by half an hour, depending on your child’s age group.

Willard provides all morning & afternoon snacks. We ask that K-8th grade families please put an ice pack in your child’s lunch bag, as we will not have enough space in the refrigerators.

Card payments may be made by going to our website www.willardcommunitycenter.org and the following steps:

Click on the Payments & Donations button in the middle of the page.
Scroll to the bottom of the page.
Click on the Buy Now button.
A secure PayPal page will come up. You can sign in as a guest with your email if you do not have a PayPal account.
Venmo (@willardcommunity-center).

Students will need to be picked up from Willard no later than 4:00 p.m. each day; failure to do so will incur a charge of $32 per day that must be paid upon pick-up. Your child must be picked up from Willard. Children are not permitted to walk home alone.

If your child is a part of the 11-week summer program and you need extended care, please read below.

If your child is currently enrolled in the full-time summer program, you will not be required to pay for the wrap-around program for the month of June. However, if you need before and after summer school/wrap-around care, you will be charged a monthly fee of $287. If your child will not attend before school but will stay after the 4:00 pick-up time, you will be charged a monthly fee of $241. If your child receives a state subsidy, we will bill them accordingly.

There will be no wrap-around program offered Monday, June 19.

PAYMENTS CAN BE MADE THROUGH BRIGHTWHEEL OR PAYPAL, VENMO, CASH, AND CHECKS IF MORE THAN ONE CHILD ATTENDS A WILLARD PROGRAM, EACH CHILD WILL HAVE A SEPARATE BRIGHTWHEEL ACCOUNT.