

Willard Community Center Pro Forma Budget for 2018

	Proposed 2018 Budget	Notes for 2018	2017 Budget
Revenue			
Special Events	\$ 10,000		\$ 13,000
	\$ -		\$ 15,000
	\$ -		\$ 100,000
Contributions/Fund Raising - Grants	\$ 50,000		\$ 20,000
United Way Allocation	\$ 20,000		\$ 15,000
United Way Designation	\$ 7,000		\$ 7,000
Program Service Fees	\$ 596,401	<i>will charge</i>	\$ 575,000
Investment Income	\$ -		\$ 250
Rental & Misc. Revenue	\$ 1,000		\$ -
CLC Grant - St. Dept. of Ed.	\$ 25,000		\$ 25,000
Total Revenue	\$ 709,401		\$ 770,250
Expenses			
Salaries	\$ 643,116	includes 1.5% raise (\$30k)	\$ 449,503
Employee Benefits	\$ 38,326		\$ 38,326
Payroll Taxes	\$ 49,198		\$ 34,387
Professional Fees	\$ 9,100		\$ 8,240
Professional Fees - CLC Teachers	\$ 9,240		\$ 8,240
School Supplies for Programs	\$ 25,000		\$ 25,000
Telephone	\$ 5,545		\$ 5,874
Postage	\$ 900		\$ 1,133
Rent for Public School Facilities	\$ 11,000	(1494 x 5 mo, no summer, 1570 x 4 = 13752 but will negotiate for non school days)	\$ 10,978

Based on staffing projections minus Acct Crd listed below - includes a 2% increase
25% increase for benefits but will probably need to increase more

FICA 7.65%

clubs
snacks

phone at roper & clc & prek (cell phone - verizon) -
windstream - Added 1 line? Or can we have phone
forwarded to staff cell phone?

Utilities	\$	16,700	\$	15,412	lakeview house & willard - garbage - \$184/month - wcc - \$51k - will cancel garbage at Willard during renovations
Custodial Services	\$	23,100	\$	8,665	cancel for a year starting in June - this is for Jan - May
Security Services	\$	830	\$	1,000	
Building Maintenance	\$	3,000	\$	4,000	
Equipment and Software	\$	1,000	\$	2,060	
Printing	\$	300	\$	618	publication
Vans General/Main./Gas	\$	4,300	\$	2,575	
Travel - mileage reimbursement	\$	350	\$	1,000	
Conferences	\$	1,900	\$	515	
Staff Recognition	\$	1,500	\$	1,545	
Membership Dues	\$	550	\$	1,030	
Insurance	\$	23,900	\$	18,094	need to increase 5%
Insurance - Worker's Comp	\$	12,530			
Miscellaneous Expense	\$	500	\$	1,000	
Copier Lease	\$	1,815			
Technology Support	\$	1,000			
Van Rental for Summer	\$	3,700	\$	4,800	Van Rental for Summer
Building Rental Costs	\$	1,400			
Swim Passes	\$	4,000			
Staff Uniform	\$	100			
			\$	15,000	Cooper Foundation Request - \$15,000
			\$	17,800	Woods Foundation - \$100,352.82
			\$	20,257	Temporary Utilities
			\$	16,497	Accounting Coordinator - Part Time Sal & Tax
			\$	31,500	Construction Manager
			\$	14,300	Temporary Staff during Renovation
			\$	1,500	Strategic Planning Expense
			\$	5,000	To promote the renovation - includes marketing & pledge support such as thank you letters etc
			\$	3,840	Video for Original Campaign
Total Expenses	\$	893,900	\$	769,690	
Revenue/Loss	\$	(184,499)	\$	560	