

# Willard Community Center Pro Forma Budget for 2017

**Proposed 2017  
Budget**

**Revenue**

|                              |                   |  |
|------------------------------|-------------------|--|
| Special Events               | \$ 13,000         | Golf Tournament                          |
| Cooper Foundation Request    | \$ 15,000         |  |
| Woods Foundation             | \$ 100,000        |  |
| Contributions/Fund Raising   | \$ 20,000         | Will need to apply for Grants<br>for clc |
| United Way Allocation        | \$ 15,000         |  |
| United Way Designation       | \$ 7,000          |  |
| Program Service Fees         | \$ 575,000        | See Revenue Projections                  |
| Investment Income            | \$ 250            |  |
| Rental & Misc. Revenue       | \$ -              | wanted to be conservative                |
| CLC Grant - St. Dept. of Ed. | \$ 25,000         |  |
| <b>Total Revenue</b>         | <b>\$ 770,250</b> |  |

**Expenses**

|  |                   |   |
|--|-------------------|---|
| Salaries                                       | \$ 449,503        | Based on staffing projections minus Acct Crd listed below - includes a 2% increase  |
| Employee Benefits                              | \$ 38,326         | 25% increase for benefits but will probably need to increase more   |
| Payroll Taxes                                  | \$ 34,387         | FICA 7.65%  |
| Professional Fees                              | \$ 8,240          |   |
| Professional Fees - CLC Teachers               | \$ 8,240          | clubs   |
| School Supplies for Programs                   | \$ 25,000         | snacks  |
| Telephone                                      | \$ 5,874          | phone at roper & clc & prek (cell phone - verizon) - windstream - Added 1 line? Or can we have phone forwarded to staff cell phone? |
| Postage  | \$ 1,133          |   |
| Rent for Public School Facilities              | \$ 10,978         |   |
| Utilities                                      | \$ 15,412         | lakeview house & willard - garbage - \$184/month - wcc - \$51k - will cancel garbage at Willard during renovations                  |
| Custodial Services                             | \$ 8,665          | cancel for a year starting in June - this is for Jan - May  |
| Security Services                              | \$ 1,000          |   |
| Building Maintenance                           | \$ 4,000          |   |
| Equipment and Software                         | \$ 2,060          |   |
| Printing                                       | \$ 618            | publication   |
| Vans General/Main./Gas                         | \$ 2,575          |   |
| Travel - mileage reimbursement                 | \$ 1,000          |   |
| Conferences                                    | \$ 515            |   |
| Staff Recognition                              | \$ 1,545          |   |
| Membership Dues                                | \$ 1,030          |   |
| Insurance                                      | \$ 18,094         | need to increase 5%   |
| Miscellaneous Expense                          | \$ 1,000          |   |
| Temporary Relocation Costs - Moving and set up | \$ 15,000         | Cooper Foundation Request - \$15,000  |
| Temporary Space Costs Including Insurance      | \$ 17,800         | Woods Foundation - \$100,352.82   |
| Temporary Utilities                            | \$ 20,257         |   |
| Accounting Coordinator - Part Time Sal & Tax   | \$ 16,497         |   |
| Construction Manager                           | \$ 31,500         |   |
| Temporary Staff during Renovation              | \$ 14,300         |   |
| Van Rental for Summer                          | \$ 4,800          |   |
| Strategic Planning Expense                     | \$ 1,500          |   |
| Promotional Expense                            | \$ 5,000          | To promote the renovation - includes marketing & pledge support such as thank you letters etc                                       |
| Video for original campaign                    | \$ 3,840          |   |
| <b>Total Expenses</b>                          | <b>\$ 769,690</b> |   |

**Revenue/Loss**

**\$ 560**





**Willard Enrollm Projections - Draft 1**

**Registration Fee** \$ 30.00

**Roper**  
 Before School \$ 164.00 month  
 F/R Before School \$ 95.00 month  
 After School \$ 230.00 month  
 F/R After School \$ 118.00 month  
 Before & After \$ 286.00 month  
 F/R B&A \$ 141.00 month

**Lakeview**  
 Before \$ 145.00 month  
 F/R Rate \$ 95.00 month  
 After School \$ 177.00 month  
 F/R Rate \$ 118.00 month  
 Before & After \$ 212.00 month  
 F/R Rate \$ 141.00 month

**Preschool**  
 Part Time \$ 127.00 month  
 Full Time \$ 127.00 week

**Pre-K (Lakeview)**  
 Part Time \$ 127.00 month  
 Full Time \$ 127.00 week

**Teens**  
 Before School \$ 73.00 month  
 After School \$ 91.00 month  
 Before & After School \$ 133.00 month

**Summer**  
 Registration Fee \$ 132.00 week  
 \$ 100.00 one time

**Other**  
 Non School Weeks \$ 50.00 week  
 Winter Break \$ 23.00 per day

**Revenue Amount based on Enrollment**

|                | current enrollment |      | projected |              | projected |       | Title XX      | Totals |
|----------------|--------------------|------|-----------|--------------|-----------|-------|---------------|--------|
|                | 5                  | 10   | 3         | 4            | months    | weeks |               |        |
| Jan - May      | \$ 3,280.00        | \$ - | \$ -      | \$ 2,624.00  | \$ -      | \$ -  | \$ 5,904.00   |        |
| Jun-Aug        | \$ -               | \$ - | \$ -      | \$ -         | \$ -      | \$ -  | \$ -          |        |
| Sep - Dec      | \$ 72,450.00       | \$ - | \$ -      | \$ 57,960.00 | \$ -      | \$ -  | \$ 130,410.00 |        |
| Before & After | \$ 4,720.00        | \$ - | \$ -      | \$ 3,776.00  | \$ -      | \$ -  | \$ 8,496.00   |        |
| F/R B&A        | \$ 55,770.00       | \$ - | \$ -      | \$ 44,616.00 | \$ -      | \$ -  | \$ 100,386.00 |        |
| <b>Totals</b>  | \$ 2,115.00        | \$ - | \$ -      | \$ 1,692.00  | \$ -      | \$ -  | \$ 3,807.00   |        |

|                | current enrollment |      | projected |             | projected |       | Title XX     | Totals |
|----------------|--------------------|------|-----------|-------------|-----------|-------|--------------|--------|
|                | 5                  | 10   | 3         | 4           | months    | weeks |              |        |
| Jan - May      | \$ 2,900.00        | \$ - | \$ -      | \$ 2,320.00 | \$ -      | \$ -  | \$ 5,220.00  |        |
| Jun-Aug        | \$ 1,900.00        | \$ - | \$ -      | \$ 1,520.00 | \$ -      | \$ -  | \$ 3,420.00  |        |
| Sep - Dec      | \$ 3,540.00        | \$ - | \$ -      | \$ 2,832.00 | \$ -      | \$ -  | \$ 6,372.00  |        |
| Before & After | \$ 4,130.00        | \$ - | \$ -      | \$ 3,304.00 | \$ -      | \$ -  | \$ 7,434.00  |        |
| F/R Rate       | \$ 9,540.00        | \$ - | \$ -      | \$ 7,632.00 | \$ -      | \$ -  | \$ 17,172.00 |        |
| <b>Totals</b>  | \$ 3,525.00        | \$ - | \$ -      | \$ 2,820.00 | \$ -      | \$ -  | \$ 6,345.00  |        |

|                |              |      |      |              |      |      |              |
|----------------|--------------|------|------|--------------|------|------|--------------|
| Jan - May      | \$ 6,350.00  | \$ - | \$ - | \$ -         | \$ - | \$ - | \$ 6,350.00  |
| Jun-Aug        | \$ 38,100.00 | \$ - | \$ - | \$ -         | \$ - | \$ - | \$ 38,100.00 |
| Sep - Dec      | \$ 2,540.00  | \$ - | \$ - | \$ -         | \$ - | \$ - | \$ 2,540.00  |
| Before & After | \$ 27,940.00 | \$ - | \$ - | \$ 30,480.00 | \$ - | \$ - | \$ 77,470.00 |
| F/R B&A        | \$ 730.00    | \$ - | \$ - | \$ -         | \$ - | \$ - | \$ 730.00    |
| F/R Rate       | \$ 910.00    | \$ - | \$ - | \$ -         | \$ - | \$ - | \$ 910.00    |
| <b>Totals</b>  | \$ 2,660.00  | \$ - | \$ - | \$ -         | \$ - | \$ - | \$ 2,660.00  |

|                |      |               |      |      |      |      |               |
|----------------|------|---------------|------|------|------|------|---------------|
| Jan - May      | \$ - | \$ 151,800.00 | \$ - | \$ - | \$ - | \$ - | \$ 151,800.00 |
| Jun-Aug        | \$ - | \$ -          | \$ - | \$ - | \$ - | \$ - | \$ -          |
| Sep - Dec      | \$ - | \$ -          | \$ - | \$ - | \$ - | \$ - | \$ -          |
| Before & After | \$ - | \$ -          | \$ - | \$ - | \$ - | \$ - | \$ -          |
| F/R B&A        | \$ - | \$ -          | \$ - | \$ - | \$ - | \$ - | \$ -          |
| <b>Totals</b>  | \$ - | \$ 151,800.00 | \$ - | \$ - | \$ - | \$ - | \$ 151,800.00 |

|                |               |               |               |      |      |      |               |
|----------------|---------------|---------------|---------------|------|------|------|---------------|
| Jan - May      | \$ 243,100.00 | \$ 170,850.00 | \$ 161,576.00 | \$ - | \$ - | \$ - | \$ 575,526.00 |
| Jun-Aug        | \$ -          | \$ -          | \$ -          | \$ - | \$ - | \$ - | \$ -          |
| Sep - Dec      | \$ -          | \$ -          | \$ -          | \$ - | \$ - | \$ - | \$ -          |
| Before & After | \$ -          | \$ -          | \$ -          | \$ - | \$ - | \$ - | \$ -          |
| F/R B&A        | \$ -          | \$ -          | \$ -          | \$ - | \$ - | \$ - | \$ -          |
| <b>Totals</b>  | \$ 243,100.00 | \$ 170,850.00 | \$ 161,576.00 | \$ - | \$ - | \$ - | \$ 575,526.00 |

**# of Children Enrolled**

| Notes | current enrollment |    | projected |    | projected |           | Title XX |
|-------|--------------------|----|-----------|----|-----------|-----------|----------|
|       | 5                  | 10 | 3         | 4  | months    | weeks     |          |
|       | 4                  |    | 4         | 4  |           |           |          |
|       |                    |    |           |    | 63        | 0         |          |
|       | 63                 |    |           | 63 |           |           |          |
|       | 8                  |    |           | 8  |           | 8         |          |
|       | 39                 |    |           | 39 |           |           |          |
|       | 3                  |    |           | 3  |           | 25        |          |
|       | <b>117</b>         |    |           |    |           | <b>33</b> |          |

|  |           |  |   |   |  |           |
|--|-----------|--|---|---|--|-----------|
|  | 4         |  | 4 | 4 |  |           |
|  | 4         |  | 4 | 4 |  |           |
|  | 4         |  | 4 | 4 |  |           |
|  | 7         |  | 7 | 7 |  | 1         |
|  | 9         |  | 9 | 9 |  |           |
|  | 5         |  | 5 | 5 |  | 14        |
|  | <b>33</b> |  |   |   |  | <b>15</b> |

|  |           |  |  |  |  |  |
|--|-----------|--|--|--|--|--|
| no enrollment between May 2017 - May 2018 due to renovations | 10        |  |  |  |  |  |
|  | 15        |  |  |  |  |  |
|  | <b>25</b> |  |  |  |  |  |

|  |           |    |    |    |  |          |
|--|-----------|----|----|----|--|----------|
| projected only 15 to be conservative starting in May since | 4         |    |    |    |  |          |
|  | 11        | 15 | 15 | 15 |  |          |
|  | <b>15</b> |    |    |    |  | <b>0</b> |

|                                  |          |  |  |  |  |           |
|----------------------------------|----------|--|--|--|--|-----------|
|                                  | 2        |  |  |  |  |           |
|                                  | 2        |  |  |  |  | 1         |
| 3 Title XX & 10 full scholarship | 4        |  |  |  |  | 13        |
|                                  | <b>8</b> |  |  |  |  | <b>14</b> |

|  |  |            |  |  |  |  |
|--|--|------------|--|--|--|--|
|  |  | 115        |  |  |  |  |
|  |  |            |  |  |  |  |
|  |  | <b>115</b> |  |  |  |  |

|  |            |            |            |           |  |  |
|--|------------|------------|------------|-----------|--|--|
|  |            |            |            |           |  |  |
|  |            |            |            |           |  |  |
|  |            |            |            |           |  |  |
|  | <b>198</b> | <b>115</b> | <b>115</b> | <b>62</b> |  |  |